



WEST CENTRAL DISTRICT III OF WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

WCD III Board Meeting Minutes 8-18-08

- Present:**
- | | | | |
|---|---|---|---|
| <input checked="" type="checkbox"/> Dave Bingham | <input checked="" type="checkbox"/> Paul Dean | <input checked="" type="checkbox"/> Joe Keller | <input checked="" type="checkbox"/> Ed Ploof |
| <input checked="" type="checkbox"/> Daylene Boehm | <input checked="" type="checkbox"/> George Duarte | <input type="checkbox"/> Tom Lockyer | <input checked="" type="checkbox"/> Dave Porter |
| <input checked="" type="checkbox"/> Bob Bourgette | <input type="checkbox"/> Ted Friedrich | <input checked="" type="checkbox"/> Dave Lutes | <input checked="" type="checkbox"/> Mark Swofford |
| <input checked="" type="checkbox"/> Marc Blau | <input type="checkbox"/> Tres Genger | <input checked="" type="checkbox"/> Wendy Malich | <input checked="" type="checkbox"/> Tim Thomsen |
| <input checked="" type="checkbox"/> Jim Catalinich | <input checked="" type="checkbox"/> Dan Heltsley | <input checked="" type="checkbox"/> Andy McGrath | |
| <input type="checkbox"/> Dave Colombini | <input checked="" type="checkbox"/> Jerry Holsten | <input checked="" type="checkbox"/> Keith Patefield | |
| <input checked="" type="checkbox"/> Jo Ann Daughtry | <input type="checkbox"/> Doug Hostetter | <input checked="" type="checkbox"/> Bruce Phillips | <input checked="" type="checkbox"/> Shelly Thiel |

1. Roll Call/Introductions:

- President Dan Heltsley started the meeting with the pledge of allegiance at 3:18 pm.
- Board representatives did a self introduction including new members George Duarte from Bremerton HS, Daylene Boehm from Evergreen HS, Paul Dean from Timberline HS, and Bob Bourgette from Kennedy HS (representing the WSCA). Also present were WOA representatives Ken Jones and Darrel Eygabroad.

2. Approval of 6-9-08 minutes with noted updates.

3. Treasurer's Report (ST):

- Approved Banking Transactions, Reconciliation, Budget Status for June 1 through June 30, 2008, draft of July 1 through July 31, 2008 end of year report, and distribution of checks #13337-13551.

i. KeyBank Checking:	\$ 11,422
ii. KeyBank Money Market Savings Program:	\$173,014
iii. Total Checking and Savings: (Draft)	<u>\$184,436</u>

b. Spring Sports Report

- A presentation compared spring sports and activities revenue/expenditures during past five years. Noted was a profit-loss difference of \$6,000+ in Baseball. All other sports were approximately the same as in years past.

c. Inventory of Office

- An inventory of over thirty items including the Toshiba 2060 Copy Machine and the HP Laserjet 3330 totaling an estimated value of just over \$12,000.

4. Director Report (ST):

a. Works in Progress

- District One, 2, and III Directors are planning to meet with Toyota/KOMO on August 20th. Agenda will center on plans for selection of featured Football games and a sponsorship agreement.
- The Dan Inveen Award Committee will reschedule a meeting date to recommend criteria for the proposed award.
- The WCDIII website is currently being updated with the 08-09 calendar, the directory, and the constitution.

b. Violations and Ejections Report:

- Distributed notebook with updated violations and ejection reports.

- ii. Included in packet was a two page summary of violations for 2007-08.

5. **WIAA Executive Board Report (E.P. & W.M.)**

- a. The July meeting took place in Spokane. Some of the items highlighted in report included:
 - i. The staff is currently creating a site selection criteria form for state venues.
 - ii. Leah Francis, WIAA Director of Finance and Operations, reported that expenses were up this past WIAA fiscal year. She noted that with 6 classifications the smaller classes of 1B and 2B tournaments were not as large a revenue producer as the bigger 4A class that was added a few years back.
 - iii. To help cut down on costs, future July meetings will take place at the Renton office.
 - iv. Other cost cuts may be to drop the Emerald City Volleyball Tournament and the Kickoff Classic.
 - v. The board approved an increase in the Fall Workshop fee from \$15 to \$25, the Tennis from \$20 to \$30 and the *Golf from \$20 to \$30*. (Italicized added to minutes)
 - vi. Those attending the State Music State Solo and Ensemble events may be charged a fee.
 - vii. Ed Ploof suggested that Leah attend a future WCDIII meeting to explain in more detail the financial operations of the WIAA.
 - viii. Federal Way S.D. was granted an extension for this year only to add 6th graders in their middle school athletics.
 - ix. The 2A, 3A, 4A Volleyball Tournament at the Toyota Center in the Tri-Cities has been moved a week later to November 21-22.
 - x. The Volleyball roster size has been increased from 12 to 14 participants.
 - xi. The new amendment regarding attendance has been interpreted that a schools number of periods per day will be based on the funding for a teachers salary in that district.
 - xii. Approved was a modification in the first and second rounds of the State Soccer bracket. The mid-week and weekend event was changed to a four (4) Regional area concept on a Friday/Saturday weekend. It was noted that there may be needed flexibility as to the best sites for hosting and for travel concerns.

6. **Discussion /Action Items**

- a. Update on Reimbursement Payout and % (BP):
 - i. Noted that the end-of-report draft for 2007-08 is difficult in predicting exact numbers. At the June meeting it was approved that the reimbursement formula be set at 75%. However, final dollar figures showed if 75% is distributed it would leave a balance less than the cash reserve of \$60,000 as per the WCDIII Constitution. **Approved** payment of 52% of the Reimbursement Formula to schools who submitted forms for the 2007-08 fall, winter, and spring expenditures. Checks will be sent by end of August. Noted that the remaining 23% may be compensated after reviewing the 2008 December Budget Status Report.
- b. \$60,000 Cash Reserve (A.3) and Change in Constitution Requirement (DH):
 - i. Given the concern above it was discussed that the Constitution Committee explores possible changes in the language to allow flexibility in making adjustments as per Board recommendation.
- c. 2008-09 Annual Budget Recommendation (BP):
 - i. **Approved** the recommended 2008-09 Annual Budget with an increase in the Soccer expenditures estimate.
- d. Officials Committee Report and Mileage Fees Proposals (TT):
 - i. **Tabled** any increase in transportation/mileage fees until the WCDIII Officials Committee meets again to review proposals with any recommendation to be presented at the September board meeting. Any approved increase would be retroactive to September 1, 2008.
 - ii. Next committee meeting is scheduled Monday, August 25th, 4:00 p.m. at Mitzel's

- e. Update of Board Directory, Chairs, Rep Assembly (DH):
 - i. **Approved** a change in the makeup of the WCDIII Representative Assembly delegation by adding from one (1) to two (2) representatives from the South Puget Sound League 4A. This would occur when the WCDIII has seven (7) high school representatives as per the WIAA Handbook.
 - ii. **Approved** Dave Colombini to carry out his term as a Middle Level Representative through the 2008-09 school year.
 - iii. **Approved** the following committee chairs: Daylene Boehm-Cross Country, Bob Bourgette-Gymnastics, Paul Dean-Wrestling, and Dave Bingham-Constitution.
 - iv. Noted changes in board directory information that will be posted on the WCDIII website.
- f. Update on 2A, 3A, 4A Volleyball Tournament Schedule (JD):
 - i. Reported that due to the change in the State tournament, the WCDIII date most likely will be changed. The Volleyball Committee will meet ASAP after league meetings to get input from coaches regarding the best options for teams. An option supported by the Board is that with the likelihood of the WCDIII keeping the same schedule on November 7-8, is to request that the WIAA allow on Saturday, November 15th, extra matches of competition between the teams that qualify to State. EP and ST will make contact with Mike Colbrese, WIAA Executive Director, to discuss possibility of adding to match counts.
- g. 2A Interlake and Post-Season Glue with WCDIII (MS/WM) :
 - i. A meeting with Mark Swofford (Olympic League) and Wendy Malich (Nisqually League) will be scheduled to study the Life Christian 2B glue agreement with SeaKing District 2 and any comparable options that could be adopted for the 2A's. ST supported the glue stating that past agreements with the SeaKing have, for the most part, been workable.

7. Sports/Committees Reports

- a. No reports. ST will be contacting league presidents to obtain list of their sport commissioners.

8. Information/Reports:

- a. League Reports: SPSL, Narrows, Seamount, W. Cascade, Olympic, Nisqually, N. Oly (Reps):
 - i. Most league meetings are scheduled within the next week.
- b. WCD III Athletic Directors (DH):
 - i. Next meeting scheduled in the Bethel School District Administration Building on Thursday, September 11, 2008, 11:00 a.m.
- c. WSSAAA (DH, DL, WM):
 - i. The WSSAAA Newsletter is now a monthly on-line issue available by clicking on : <http://www.digitalsports.com/pages/type/organization/typeid/1343722/id/21867.aspx>
- d. Final Board Attendance Record 07-08 (DH):
 - i. Review of records again for year noted 100% attendance by Jerry Bamburg, Jim Catalinich, Jerry Holsten, Dave Lutes, Joe Keller, Wendy Malich, Ed Ploof, and Tim Thomsen.
 - ii. 90% by Wanda Berndtson, Jo Anne Daughtry, Dan Heltsley, Keith Patefield, Bruce Phillips, and Mark Swofford.
- e. WIAA Handbook and WCDIII Constitution (DH):
 - i. 2008-09 editions were distributed to Board.
- f. Board Meeting Dates (DH):
 - i. Confirmed were the 2008-09 meeting dates: August 18, September 15, October 20, November 17, December 8, January 12, February 9, March 16, April 13 (tent.), May 4, and June 8.
- g. WIAA Spring Academic Champions (DH):
 - i. Congratulations to **Timberline**-Baseball, **Sequim**-Boys Track, and **Enumclaw**-Girls Tennis.
- h. League Alignments for 2008-10 (DH):
 - i. Nine leagues with 75 schools plus 3 independent schools total 78 schools in the WCDIII.

9. **Correspondence:**

- a. Letter from the Sumner School District informing the WCDIII that there will be an increase of 10% for SSD facility use rental.
- b. Copy of letter from Mike Colbrese to Greg Flynn, Federal Way Athletic Liaison, regarding 6th graders (see 5a.viii above). Noted that an amendment will need to be presented again to the 2008-09 Representative Assembly. "If the amendment does not pass then the 2008-09 school year will be the final year of this experiment."

Meeting adjourned at 5:19 pm

Respectfully submitted,



WCD III Director

Next Meeting September 15, 2008, 3:00 PM at Mitzel's in Fife