

WEST CENTRAL DISTRICT III ATHLETIC DIRECTORS

MEETING MINUTES

THURSDAY, SEPTEMBER 10, 2009

BETHEL SCHOOL DISTRICT

MEMBERS PRESENT: Rob Swaim (Auburn), Ed Ploof (Bellarmine), Dan Heltsley (Bethel SD), Steve Bellande (Capital), Keith Patefield (Cascade Christian), John Cervinsky (Central Kitsap SD), Casey Jones (Charles Wright), Scott Nordi (Clover Park), Terry Jenks (Curtis), Matt Mueller (Eatonville), Kevin Smith (Enumclaw), Daylene Boehm (Evergreen), Amanda Fox (Fife), Wendy Malich (Franklin Pierce SD), Jackie Lewis (Highline SD), Bruce Rick (Kentlake), Joe Keller (Lakes), Rick Noren (Life Christian), Bernadette Ray (Lincoln), Steve Reischman (Narrows League), Rich Yelenich (North Thurston SD), Rick Wells (Puyallup SD), Brian Kaelin (RentonSD), Ed Santos (South Kitsap), Mark Torgerson (Spanaway Lake), Tim Thomsen (Sumner SD), Jennifer Kubista (Tacoma SD), Tony Davis (Tahoma), Stephanie Spencer (Vashon Island), Shelly Thiel (WCD), John Portnier (Wilson)

GUESTS:

**PRESIDING &
RECORDING:** Dan Heltsley (Bethel SD)

1. **WELCOME & GUESTS**

- Dan Heltsley, president, welcomed everyone. 31 (Thirty-one) AD's in attendance
- Lance Wilson – Wilson Athletic Consulting

2. **SPORTSMANSHIP REPORT – TIM THOMSEN**

- Sportsmanship Committee needs one rep from each league
- Please get names to Tim ASAP
- First meeting will be before the November WCD AD's meeting at 10:00am
- Bring ideas to share from your league

3. **ELIGIBILITY COMMITTEE REPORT – TOM REARDON/JOE KELLER**

- Meeting since August
- Paper work has been improved
- \$10 fee needs to be paid before a hearing is scheduled
- Committee members were thanked
- Reminder to explain process to family and student ahead of time
- Remind families to bring documentation to support their appeals including contact with the school, financial records, policy reports and anything that is pertinent
- Counselors are key helpers in the process by understanding the rules and regulations for eligibility
- Teresa Fisher has produced a handout for the athletic directors role in the eligibility appeal process and is available on the WIAA website
- WCD specific forms are available on WCD website and will be very helpful for you as they include the new \$10 fee information
- Reminder to check boxes on Form 1 page 2 that indicates you have explained the process to the family. This is necessary for due process

Hearing Dates for 2009 – 2010:

August: 19 & 26
September: 2, 9, 16, 23
November: 4 & 18
December: 9 & 16
March: 3, 10, 17

- Tom Reardon's e-mail address is reardonwcd@comcast.net
- Tom Reardon's Phone 253-853-6491
- Fax #: 253-276-0018
- Cell #: 253-208-8604
- **All AD's are encouraged to come to one of the meetings to observe the process. Those who have come in the past have said it is an excellent learning opportunity. Just call Tom and let him know when you would like to attend.**

4. WIAA REPORT – ED PLOOF & WENDY MALICH

- Last meeting was in July
- Reviewed tournaments and are looking at what is the best possible format, especially basketball
- Forming a committee to developing a process for determining tournament draws
- Approved fee increase for radio broadcasts for state tournaments, multiple broadcasts can get a reduced fee
- Statewide officials agreement was adopted. WIAA and WOA negotiated fees for the next 2 years and can be reviewed within a year if necessary regarding issues such as the minimum official definition.
- All fees are 13%, no longer any change fees
- Travel issues were addressed
- Late fee is a new agreement. A 20% late fee will apply if the bill is not paid within 45 days of the billing or the last contest as appropriate
- Penalties apply to the officials if they are scheduled and do not show up and will go back to the school
- Arbiter will be used by all officials associations except soccer. This will help to reduce L&I costs to schools as well as make assigning more consistent
- A work in progress and more will come from future discussions
- Approved Wendy Malich and George Juarez for another term on the Board
- Boys Soccer has been put on notice by the Board for violent conduct and abusive language ejections. Leagues are asked to look at ways to improve this issue. The Board will move for stronger rules if this does not improve. There is no state soccer coaches association that supports soccer
- The classification timeline was adopted for this cycle
- The budget was good news from last year with the association being in the black for 2008-2009
- Moving forward with reimbursement ideas for the future.
- Call Ed if you have issues regarding officials with the new program

5. WSSAAA REPORT – DAVE LUTES/WENDY MALICH

- WSSAAA Conference is April 18-21 in Spokane
- New format for Middle School AD's will feature the option of registering for 1 day on Monday April 19th and attend Middle Level Breakout sessions along with Bruce Brown for a reduced rate. Please encourage your Middle Level people to consider this option
- Jack Renkens will also be a keynote speaker on the topic of College recruiting and the role of the Athletic Director
- Please set aside those dates to attend

6. WCD REPORT – SHELLY THIEL

- WIAA concussion video is online and can be downloaded if you do not have it
- Reminder that you must have school board policies in place for the new concussion law and equal access to facilities law that recently became new state law
- Rick Wells spoke regarding Swine Flu protection for athletic programs and how to respond if there is an outbreak. Looked at sport by sport and decided that if a school was closed, it was looked at as a rainout and rescheduled. When individuals were involved and schools were not closed, it would be dealt with as any normal absence for injury/illness. WIAA is looking at possible scenarios and responses if needed.
- Jeff Carpenter added that they have had discussions on a variety of possible responses. Worked with custodians and coaches to clean locker rooms, weight rooms, etc
- Wash hands continually with hand sanitizer and sneeze and cough in to shirt to help prevent spread of disease

- Possible flooding has become an issue in the Kent valley and other areas. Discussions should be had to plan for this event.
- Good news – 100% reimbursement according to the formula was approved by the WCD Board and checks are coming out this week
- Thanks extended to Jennifer Kubista, Brian Kaelin, Rob Swaim, Greg Flynn, Thad Nelson, Rich Yelenich, Mike Grady, Rick Wells, Jeff Carpenter and Amanda Fox

8. **NEXT MEETING:** **October 8** **Sumner School District**

9. **2009 -2010 Meeting Schedule**

October 8	Sumner School District
November 12	Muckleshoot Tribal School
December 10	Franklin Pierce School District
January 7	Clover Park School District
February 11	Bellarmino Prep
March 9	Renton School District
May 6	Kent School District
June 3	Tentative - TBD